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TO: Chief Financial Officers

FROM: Oscar Ibarra, Chief, Information Management and Program Administration

DATE: June 14, 2011

RE: Request for Nurse Support Program I State Fiscal Year 2012 Budgets

CC: NSP I Coordinators, Case Mix Liaisons

This memo is to remind hospitals to submit the completed budget template for the Nurse Support Program I (NSP I) for state fiscal year 2012. HSCRC staff sent the NSP I state fiscal year 2012 budget template to each hospital's NSP I Coordinator on June 8, 2011. Budgets are due to the HSCRC by **Friday, June 24, 2011**.

In 2007, the Commission approved continued funding of NSP I. Each year, hospitals must request a NSP I budget from the HSCRC. Budgets cannot exceed 0.10 percent of the hospital's gross patient revenue. For FY 2012 NSP I, HSCRC staff calculates budget maximums based on gross patient revenue reported on each hospital's rate year 2010 financial disclosure report.

If your hospital is continuing its NSP I program from FY 2011, you only need to submit to the HSCRC the completed budget template. However, if your facility is modifying its NSP I program, the HSCRC requests a narrative describing the nature and purpose of the modification in addition to the FY 2012 completed budget template.

Again, completed budget templates, along with narratives for program modifications, are due to the HSCRC by Friday, June 24, 2011. Please submit this information via email to me at oibarra@hscrc.state.md.us.

If you have any questions concerning NSP I, please contact me at 410-764-2566.